IRCCA Registration Form (Tenant)

The Indian River Club Community Association's (IRCCA) restrictive Covenants and Documents govern the use and occupancy of properties in this Community and are intended to protect the beauty of our Community and also requires approvals from the Architectural Committee prior to commencing any type of outside work. The current property owner can provide those documents to you for your review.

All individuals owning, purchasing or leasing property at the IRC Community are required to register with the IRCCA by completing the IRCCA Registration Form. The IRCCA Registration requires review by the IRCCA Board of Directors.

The registration process will not begin until all the required items are received.

When submitting an IRCCA Registration to lease, please include the following:

1. Completed IRCCA Registration Form
2. $25 nonrefundable processing fee payable to Elliott Merrill Community Management
3. $100 nonrefundable registration fee payable to IRCCA
4. Copy of the signed lease

The IRCCA Registration Form along with the required items must be received by Elliott Merrill Community Management Company at least seven (7) days prior to the proposed move-in date (Saturdays, Sundays and Holidays excluded). Please forward all the required items to:

Indian River Club Community Association
C/o Elliott Merrill Community Management Group,
Inc.
935 20th Place
Vero Beach, FL 32960
772-569-9853 (Email: kimm@elliottmerrillcom)

Water Oak Condominium Owners

Condo tenants are required to register with the Water Oak Condo Owners Association and pay their processing fee. Please contact their property management company for additional registration information.

A R Choice Management, Inc.
100 Vista Royale Blvd.
Vero Beach, FL 32968
772-567-0808

REGARDING YOUR MOVE INTO/OUT OF THE IRC COMMUNITY

To: Landlords and Tenants
From: Elliott Merrill Community Management

In Advance Of Your Move

- *Prior to your move into or out of the IRC Community,* ***it is your responsibility*** *to contact both Elliott Merrill and the attendant at the Main Gatehouse advising them of the date and time of your planned move.*
- *Elliott Merrill may be reached via the office number 772-569-9853.*
- *The Main Gatehouse telephone number is 772-563-2935.*
- *Elliott Merrill will assist you and the moving company and provide instructions during your move into or out of the Community.*
- *Please note, all moving companies must be bonded and insured.*
- *Without such notification, access may be denied.*

When Planning Your Move, Note The Moving Activity Days And Times

- *Weekdays - 7:30 am to 5:00 pm*
- *Saturdays - 7:30 am to 5:00 pm*

The Indian River Club has posted the above Moving Days and Times for the quiet enjoyment of the Community and neighborhoods. Please keep this in mind when scheduling your move.
Kindly do not schedule your move on the following Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas. Your neighbors would appreciate it.

Exceptions must be approved by the Board of Directors prior to the moving date.

Additional Information To Be Discussed With Your IRC Moving Coordinator

- *There are two primary entrances/exits to the IRC Community through which oversized vehicles are never permitted.*
- *All "oversized" vehicles and trailers (including but not limited to 18-wheelers) determined by the rule of common sense, shall enter the Community using the Service Entrances only.*
- *Due to the configuration of the IRC Community infrastructure and streets, the height, width and length limitations prevent "oversized" vehicles and trailers direct access to several streets and driveways within the Community. In some cases, offloading of "oversized" vehicles is required.*
- *Damage to entrance gates, signs, irrigation, landscaping, or other property caused by a moving vehicle must be reported to Elliott Merrill Community Management at 772-569-9853. Elliott Merrill will assess the damage, determine repair costs, and arrange for completion of the repairs. The moving company, contractor, or property owner will be responsible for repair costs.*

IRCCA Registration Form (Tenant)

PLEASE PRINT CLEARLY

All blanks must be filled in or marked with N/A (indicating "not applicable").

DATE	

RENTAL PROPERTY INFORMATION	
IRC Property Address	
Property Owner's Name	
Lease Term Dates	
Realtor's Name	
Realtor's Contact Info	

LESSEE INFORMATION	
Name	
Mobile Phone Number	
E-Mail Address	
Name	
Mobile Phone Number	
E-Mail Address	

NAMES OF MINOR OCCUPANTS	
Name	
Name	

HOME ADDRESS	
Street Address	
City, State, Zip Code	

EMERGENCY CONTACT PERSON			
Name & Relationship			
Street Address			
City, State, Zip Code			
Phone Number		**Home** ____	**Cell** ____
Email Address			

ACCESS CONTROL (Vehicle Information)		
Vehicle 1	**Make/Model/Color**	**Auto Plate/State**
Vehicle 2	**Make/Model/Color**	**Auto Plate/State**

Vehicle Registration Required.
Complete a second form if more than 2 vehicles are to be registered.

ACCESS CONTROL (Kiosk Directory)			
The kiosks (either at the Main Gate entrance or the Oak Hammock entrance depending on where your property is located) will display your name but not your telephone number. The kiosk system is programmed to call the number linked to your name. You can use either a landline number, cell number or both. Each number will be linked to one specific name.			
Please complete in Priority Order (limited to 20 characters)			
NAME 1 ***Last Name, First***			
Phone Number		**Landline ____**	**Cell ____**
Phone Number		**Landline ____**	**Cell ____**
NAME 2 ***Last Name, First***			
Phone Number		**Landline ____**	**Cell ____**
Phone Number		**Landline ____**	**Cell ____**

PET INFORMATION (2 pets per residence allowed)		
Will you have pet(s)?	**Yes ____ No ____**	**If so, number of pets ____**

Effective January 2020, two pets per IRC lot will be considered as reasonable. Service animals are included in the two-pet limit. Florida Law requires dogs/cats to be vaccinated for Rabies. The County as well as the IRCCA requires pets to be on a leash when off private property and requires that all owners remove and dispose of feces when walking their pets.

ALL ADULT OCCUPANTS MUST SIGN THIS REGISTRATION. BY SIGNING BELOW:	
I/We, declare that the completed IRCCA Registration Form and all and any information submitted with the Registration to be true and accurate. I/We, acknowledge and understand that the Indian River Club Community is a Deed Restricted Community and do hereby agree to abide by all Governing Documents of the IRCCA.	
Signature	**Date**
Signature	**Date**